



UNIVERSITY OF CAPE TOWN
POSTGRADUATE CENTRE & FUNDING OFFICE
FREE EDUCATION PLANNING GROUP – 2019 RESEARCH SCHOLARSHIPS

Please read this document carefully

Background: The Free Education Planning Group (FEPG) was established in December 2016 to promote research and engagement on free higher education in South Africa. To encourage further research, a fund has been established to provide research scholarships for research projects on themes relevant to free higher education. Visit the Free Education web page (<https://www.news.uct.ac.za/news/debates/freeeducationplanninggroup/>) for further information.

Eligibility: All students **registered at UCT in 2019 for honours, master's and PhD are eligible** to apply for the grant to conduct research on themes relating to free higher education. The research is required to form part of a student's dissertation/thesis for honours, minor dissertation for master's or a chapter or similar in a PhD thesis. These research outputs may be compiled for publication in consultation with the students or can be a self-standing project. To promote skills transfer and capacity building and ensure good quality, each project requires an academic supervisor. The FEPG Academic Advisory Group (AAG), a group of interested academics from diverse disciplines, is available to offer supervision to students who cannot themselves identify a suitable academic member of staff. Please contact XXX for more information.

Values and tenure: Research Awards: Tenure - Strictly one year – up to R30 000.00.

The funding will be paid out in the form of a student scholarship. The maximum award will be R30 000.00. Funds will be disbursed in two instalments – an initial payment in advance and the second upon completion. Funding is awarded on a once-off, non-renewable basis.

Application Procedure:

Potential applicants can visit the Free Education web page (<https://www.news.uct.ac.za/news/debates/freeeducationplanninggroup/>) for further information on research that has already been conducted when preparing their proposals. Written submissions must be supported by the following documentation:

- **A letter of application**
- **A current curriculum vitae** not exceeding 5 pages.
- **A research proposal of no more than 3 pages that includes:** (a) a clearly defined research question, (b) a motivation of the contribution the research aims to make, (c) reference to previous related work on which it will draw, (d) the proposed methodology, and (e) a summary of the envisaged research output/s.
- **Details of the proposed programme of work** including milestones. Projects are expected to be completed within the 2019 academic year, but projects over two years will be considered, subject to satisfactory motivation.
- **Two academic referee reports** who have taught/supervised the applicant at University must be submitted by the referees concerned to the Postgraduate Centre and Funding Office (PGC&FO). The email address is below. The research scholarships allocation committee reserves the right to contact referees for further information. ***The PGC&FO will not source referee reports on behalf of the applicant. Applicants are responsible for ensuring that the referee reports are sent directly to the PGC&FO.***
- **Letter of support** from potential supervisor.
- **Academic transcripts** – Non-UCT students will need to submit certified copies of the originals. UCT graduates can request the PGC&FO to source these from the system
- **Funding will only be paid upon registration. Please provide proof of registration or acceptance for study by an academic department:** A document from the academic department indicating that the applicant has been accepted, is likely to be accepted, or provisionally accepted for full-time study in 2019.

Shortlisted candidates should be available for interviews from April 2019.

It is important to note that applications submitted without the required supporting documents as specified above will not be considered.

COMPLETE APPLICATION PACKAGES MUST BE EMAILED AS ONE PDF TO fellowships@uct.ac.za. Please use the following reference when emailing your electronic application: ***“Free Education Planning Group: Student name”***

***BY NO LATER THAN 31 March 2018
For enquiries please contact: 021 650 XXX***

UNDER NO CIRCUMSTANCES WILL LATE, INAPPROPRIATE AND/OR INCOMPLETE APPLICATIONS BE ACCEPTED

The University of Cape Town and the Free Education Planning Group reserve the right to cancel incomplete and/or late applications, to effect changes to the conditions of the Fellowships or to make no awards at all.



UNIVERSITY OF CAPE TOWN
THE FREE EDUCATION PLANNING GROUP
RESEARCH SCHOLARSHIPS FOR 2019

CHECKLIST FOR THE FREE EDUCATION PLANNING GROUP RESEARCH SCHOLARSHIPS

Please ensure that the following documents and forms are completed and/or attached and are in the order listed below for submission.

Are these documents/forms
complete and collated
(Tick)

		Yes	No
1.	Letter of application		
2.	Curriculum Vitae		
3.	Research Proposal		
4.	Programme of Work		
5.	Academic References: 2 reference letters		
6.	Letter of support from potential supervisor		
7.	Academic transcripts		
8.	Proof of acceptance by department		

NOTE:

1. When submitting your completed application and documentation **submit as ONE PDF.**
2. In terms of academic references, as the applicant, it will be your responsibility to ensure that reference letters have been submitted for you. Your referees may send their reference letters either as hard-copy, which you will need to submit with your application form, or they may email it directly to us at fellowships@uct.ac.za. If they choose the latter, they must ensure that the subject line reads as follows: ***"Free Education Planning Group Research Scholarship: Student name"***
3. Applications submitted without the required supporting documents as specified above *will not* be considered.

**COMPLETE APPLICATION PACKAGES MUST BE EMAILED AS ONE PDF TO fellowships@uct.ac.za,
*BY NO LATER THAN 31 MARCH 2019***

