

## ANNEXURE 2: ELECTION TIMETABLE

### SRC Elections 2017 Semester One

No	Activity	Details	Date
1.	Publication of the Election Timetable	<ul style="list-style-type: none"> <li>University-wide</li> <li>Brief/ inform faculties</li> </ul>	14 March
2.	Appoint Election Officers	By ED:DSA or nominee	13 March (ad out)
3.	Determine and publish protocols and codes as required	Election Commission determination of values of campaign items	24 March
		Question and Answers	24 March
		Electronic Voting	24 March
		Voter Education	24 March
		Code of Conduct for Election Commission members	15 March
		Code of Conduct for Election Officers	20 March
		Code of Conduct for Election Assistants	24 March
		Code of Conduct for Vote Counters and Observers	27 March
		Procedures for constituting meetings	13 April
4.	Election Publicity	Advertising of key dates and election activities on all campuses	ongoing
5.	Appointments by CEO or nominee	Election Assistants	10 April
		Q&A chairpersons	13 April
6.	Decide and Publish number and location of voting stations	By Election Commission	13 April
7.	Information Sessions and workshops by the Election Operations Office  (Add further rows if required)	Sessions for potential candidates	14 & 15 March
		Campaign plan and budget info session	TBA
		Voter Info Sessions	TBA
		Election Assistant training	12 April
		Q&A Chairs training	13 April
8.	Opening of Nomination period by CEO	<ul style="list-style-type: none"> <li>Brief student advisors</li> <li><u>Availability of forms:</u></li> <li>Nominations</li> <li>Candidate Support Team Registration</li> <li>Campaign Plan and Budget</li> <li>Code of Conduct declaration</li> </ul>	22 March
9.	Close of Nomination period	Submission of forms (above) and: <ul style="list-style-type: none"> <li>Digital photo</li> <li>Manifesto</li> <li>Logo/Slogan/Info</li> <li>CV</li> <li>Poster &amp; pamphlet designs</li> </ul>	4 April
10.	Verification by Election Operations Office	<ul style="list-style-type: none"> <li>Office checks if all nominees and nominators are registered students</li> <li>CEO checks with USDT if nominees have sentences preventing student office</li> </ul>	5 April
11.	Publish list of nominees		6 April
12.	Objection to nominations		7 April
13.	Validation of nominations by Election Commission	<ul style="list-style-type: none"> <li>Election Commission considers verification and objections</li> <li>Election Committee formally approves lists of nominations</li> </ul>	7 April
14.	Candidates' Workshop		8 April
15.	Publish Campaign Plans and	Election Operations Office to publish before	

No	Activity	Details	Date
	Budget	campaigning starts	
16.	Candidates allowed to view draft manifesto booklet before printing		13 April
17.	Campaigning	Campaigning starts  <u>Requirements</u> <ul style="list-style-type: none"> <li>• Election Operations Office releases manifesto booklet</li> <li>• Election Operations Office releases print media</li> <li>• Candidates distribute print media and start on-line media</li> </ul>	18 April
		Campaigning ends	28 April
18.	Election Launch	Upper Campus, meridian	18 April
19.	Questions and Answer sessions	Residence, evening	18 April
		Campus, meridian	19 April
		Residence, evening	19 April
		Campus, meridian	20 April
		Residence, evening	20 April
		Campus, meridian	21 April
		Residence, evening	21 April
20.	Voting	Voting opens	24 April
		Voting closes	28 April
21.	Candidates' campaign spending reports	<ul style="list-style-type: none"> <li>• Candidates submit campaign expenditure and receipts</li> </ul>	28 April
22.	Vote Counting		29 April
23.	Election Commission Campaign Spending Report	<ul style="list-style-type: none"> <li>• Election Commission compiles and publishes a comprehensive Campaign Spending report, based on its analysis of information submitted by candidates</li> </ul>	2 May
24.	Publish Provisional Results and percentage poll attained		2 May
25.	Objections to Campaign spending report and provisional results	Concurrent objection period	3 May
26.	Declaration of Final results		4 May
27.	Other Reports	Complaints Summary Report	22 May
		Election Commission Report, including recommendations	22 May
		Election Operations Office report	22 May
28.	Constituting Meeting		Between 4 – 17 May

Approved by the Election Commission at its Meeting held on 13 March 2017